

FOREVER & company

Wedding Show Supply List

- Appointment book
- Banner/signage
- Box cutter
- Broom/dustpan
- Business cards
- Calendar
- Cell phone
- Chargers, cords, connectors
- Extension cords
- First aid kit
- Fishing Line
- Flooring: area rug, tradeshow mat, etc.
- Furniture
- Hammer and nails
- iPad
- Laptop
- Lighting: spotlights or specialty lighting in booth
- Marketing literature/materials for distribution
- Office supplies: pens, pencils, paper, rubber bands, paperclips, post-its, etc.
- Props/supplies
- Pins: safety and/or straight
- Scissors
- Sign hooks (trade show quality provided by FBWS)
- Signup forms
- Stepladder
- Table linens (rent/buy if not using FBWS)
- Tables (if not using FBWS)
- Tape: scotch, masking, duct, double-sided
- Tape Measure
- TV/monitor
- Vacuum

- Other _____